

1) **The Regular Board Meeting was called to order on Wednesday November 13, 2024, at 5:17 p.m.**

2) **Roll Call**

Board Members Present

Liz Dahl – Linden Grove

Don Potter – Unorganized St. Louis County

Karen Baxter – Unorganized St. Louis County

Mike Enzmann – Field

Denise Parson – Willow Valley

Eric Pederson - City of Cook

Marge Hyppa – Owens

Judy Pearson – Beatty

Barb Johnson – City of Orr

John Stegmeir – Kabetogama

Shirley Conaway – Camp 5

Board Members Excused

Shirley Sanborn – Crane Lake

Kathy Weiand – Portage

Wendy Long – Leiding

Theresa Martinson – Angora

Staff Members Present

Teresa Debevec - CEO

Kaylee Hoard – CFO

Stephanie Maki – Human Resources Director

3) **Pledge of Allegiance**

4) **Approval of Minutes – 11/13/2024**

- A **motion** was made by Barb Johnson, seconded by Mike Enzmann to approve October 22, 2024, regular board meeting minutes as presented. All in favor.
The motion passed unanimously.

5) **Administrators Report – Teresa Debevec**

- Staffing Update: We continue to recruit for several positions throughout the facility.
- Senior Leadership alongside Custom Learning has created teams for our plan to pursue a culture of excellence. The kick-off and orientation meetings will begin on November 20th. The teams include:
 - Service Excellence Council – Team is comprised of 60% management and 40% frontline staff.
 - Service Excellence Advisors – Team is comprised of 100% frontline staff.
- Cloquet has agreed to be on-site for orthopedics every Thursday beginning in January; Dr. Menzel and a PA will alternate weeks.
- Teresa continues to have conversations with a potential Speech Therapist to join our team.

- AFSCME and MNA negotiations will begin in November.
- Senator Tina Smith's healthcare team was onsite October 29, 2024 to discuss concerns we may have as a facility related to legislative items.

6) Committee Reports

- **Executive Committee – 10/22/2024 – Liz Dahl**
 - Orientation will be held for the two new board members in January.
 - The December board meeting will be held on Thursday December 17, 2024.
 - Barb Johnson's last board meeting will be in December, we will celebrate her years of commitment as a board member.
 - Teresa sent a thank you to Shirley Sanborn for her years of service held on the board.
 - Liz provided an update on the Trustee Council meeting she attended.
 - The MHA Trustee Conference will be held January 8-10, 2025; if any board members would like to attend, let Teresa know.
- **Finance Committee – 11/13/2024**
 - A recommendation was made by the Finance Committee to accept the following capital item:
 - BACT/ALERT Microbiology Instrument – Not to exceed \$40,000.00
 - (MCU) All in Favor
 - A recommendation was made by the Finance Committee to accept Clifton Larson Allen as our new auditing firm.
 - (MCU) All in Favor

7) Credentialing – 10/24/2024 – Teresa Debevec – Action Needed

- A recommendation was made by Marge Hyppa, seconded by Mike Enzmann to accept the following appointments:
 - Gary Brigham, MD (St. Luke's Cardiology); Andrew Scheider, MN (St. Luke's Cardiology); Christopher Carter, MD (St. Luke's Cardiology)
 - (MCU) All in Favor

8) Strategic Planning Updates – Teresa Debevec

- Senior Leadership is creating the 2025 strategic plan.

9) Hospital QAPI – Marge Hyppa

- Marge provided an overview of the Hospital QAPI Meeting.

10) Care Center QAPI – Marge Hyppa

- Marge provided an overview of the Care Center QAPI Meeting.

11) Compliance – Liz Dahl

- Liz provided an overview of the Compliance Meeting.

12) ECPN Application – Kaylee Hoard – Action Needed

- A motion was made by Judy Pearson, seconded by Eric Pederson to accept the ECPN (Equitable cost sharing for publicly owned nursing facilities) rate of \$15.21 per resident per day.
The motion passed unanimously

13) CLIA Laboratory Survey – Teresa Debevec

- CLIA was on site on October 9, 2024, to conduct a survey on our Laboratory. We were found to have three deficiencies. The plan of correction has been submitted and accepted on 10/25/24.
 - The laboratory didn't perform Hematology quality control to evaluate the stain for manual differentials for intended reactivity each day.
 - The quarterly blood storage refrigerator alarm checks were not performed quarterly. The last documented alarm check was February 2022.
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14) Canvas Election Results – Liz Dahl – Action Needed

- A recommendation was made by Don Potter, seconded by Mike Enzmann to approve the Canvass Election results made on November 5, 2024. (MCU)

Cook – Orr Hospital District Tuesday November 5, 2024		
PRECINCT	NP	WI
Angora Township	Theresa Martinson	Write-in
	131	3
Cook	Eric Pederson	Write-in
	272	1
Crane Lake	Jodell Driggs	Write-in
	69	2
Orr	Karis Antikainen	Write-in
	105	5
Owens Township	Margie Hyppa	Write-in
	117	1
Portage Township	Kathy Weiand	Write-in
	114	1
Willow Valley Township	Denise Parson	Write-in
	58	

15) Next Board Meeting – 12/17/2024

16) Questions or comments

17) Board Meeting Evaluations – Liz Dahl

- Provide meeting feedback to Debevec or Dahl

18) Adjourn – Liz Dahl

- At 5:57pm, a motion to adjourn the meeting was made by Eric Pederson, seconded by Don Potter.

Minutes respectfully submitted by Stephanie Maki, Human Resources Director – Approved by Teresa Debevec.