

1) The Regular Board Meeting was called to order on Tuesday June 25, 2024, at 5:04 p.m.

2) Roll Call

Board Members Present

Liz Dahl – Linden Grove
Don Potter – Unorganized St. Louis County
Judy Pearson – Beatty
Shirley Conaway – Camp 5
Wendy Long – Leiding

Marge Hyppa – Owens
John Stegmeir – Kabetogama
Eric Pederson - City of Cook
Karen Baxter – Unorganized St. Louis County
Barb Johnson – City of Orr

Board Members Excused

Kathy Weiand – Portage
Shirley Sanborn – Crane Lake
Denise Parson – Willow Valley
Theresa Martinson – Angora
Mike Enzmann – Field

Staff Members Present

Teresa Debevec – CEO/Administrator
Stephanie Maki – Human Resources Director
Kaylee Hoard – CFO

Guest

Matt Anderson

3) Pledge of Allegiance

4) Approval of Minutes – 06/25/2024

- A **motion** was made to approve the May 28, 2024, regular board meeting minutes as presented. All in favor.

The motion passed unanimously.

5) Administrators Report - Teresa Debevec

- A staffing report was provided:
 - We continue to recruit several positions' facility wide.
- Fortunately, the flooding in the city did not affect the Cook Hospital. Pizzas, water and pop were donated to the volunteers.
- Dates are not set for our next procedure date due to conflicting schedules with the anesthesiologist. We are hopeful to have a date set for July.

- The sewer project is put on hold until we are sure there are no issues underground.
- The facility was approved for the SCHIP grant allowing us to hire a student intern for the summer months.
- In September, the facility will be conducting a cultural assessment to increase employee satisfaction and leadership.
- The Nursing Home Standards Workforce Board moved to officially adopt a proposed rule that establishes minimum wages for nursing home employees. The proposal was adopted would require minimum wages of \$22.50 for CNAs, \$27.00 for LPNs, and \$19 for all other nursing home employees effective January 1, 2026. It would further increase each of those minimum wages by an additional \$1.50 on January 1, 2027. The minimum wage rule was published in the State Register on Monday, June 24, which will start a 30-day comment period.
- The Nursing Home Standards Workforce Board has been working on a rule that will require nursing homes to have eleven holidays. The final version is expected to be approved at the board meeting in July, which will then move to a 30-day comment period.
- The Heiam annual fundraiser will take place on August 3rd.
- The election filing notice will be advertised in the Timberjay newspaper, Cook News Herald has not recovered from the flooding.

6) **Committee Reports**

- **Finance Committee – 06/25/2024 – Kaylee Hoard**
 - Hoard presented the May 2024 financials.
 - Capital – Liz Dahl
 - A recommendation was made by the Finance Committee to accept the scope processing area redesign, not exceed \$30,000.00

The motion passed unanimously

7) **Credentialing Committee – No meeting**

8) **Trauma Survey – Teresa Debevec**

- Debevec reviewed the Trauma Survey findings.
 - One immediate action was taken, new measures were put in place to start tracking PI data.
 - The program director has taken action to complete this tracking.
 - It was recommended we recertify as Level 4

9) **QAPI Policy – Teresa Debevec**

- Debevec asked for approval to renew the QAPI policy, with no changes.
 - MH/WL (MCU)

10) **Education – Matt Anderson**

- Anderson provided education to gain understanding on the fiduciary duties as a board member.
- **Next Board Meeting – 07/23/2024**
- **Questions or comments**
- **Board Meeting Evaluations – Liz Dahl**
 - Provide meeting feedback to Debevec or Dahl
- **Adjourn – Liz Dahl**
 - At 6:32pm., a motion to adjourn the meeting was made by John Stegmeir, seconded by Don Potter.

Minutes respectfully submitted by Stephanie Maki, Human Resources Director – Approved by Teresa Debevec.