

1) The Regular Board Meeting was called to order on Tuesday July 23, 2024, at 5:25 p.m.

2) Roll Call

**Board Members Present**

Liz Dahl – Linden Grove

Don Potter – Unorganized St. Louis County

Eric Pederson - City of Cook

Karen Baxter – Unorganized St. Louis County

Theresa Martinson – Angora

Marge Hyppa – Owens

Judy Pearson – Beatty

Shirley Conaway – Camp 5

Barb Johnson – City of Orr

Mike Enzmann – Field

**Board Members Excused**

Shirley Sanborn – Crane Lake

Denise Parson – Willow Valley

John Stegmeir – Kabetogama

Wendy Long – Leiding

**Board Members Absent**

Kathy Weiand – Portage

**Staff Members Present**

Teresa Debevec – CEO/Administrator

Stephanie Maki – Human Resources Director

Kaylee Hoard – CFO

3) Pledge of Allegiance

4) Approval of Minutes – 07/23/2024

- A **motion** was made by Marge Hyppa, seconded by Eric Pederson to approve the June 25, 2024, regular board meeting minutes as presented. All in favor.

**The motion passed unanimously.**

5) Administrators Report - Teresa Debevec

- A staffing report was provided:
  - We continue to recruit several positions' facility wide.
- Northland Anesthesia will provide services again beginning in August, procedure days will move from Wednesdays to Friday.
- The sewer project will be complete within the next week.
- A Razr side by side has been donated to the Auxiliary, all proceeds from that sale will be donated to the Cook Hospital.

- Meditech was on-site last week to perform Mock Live to prepare us for our anticipated October live date. We continue to struggle with the GE interface which connects the lab to the clinic.
- Custom Learning will be on-site September 4<sup>th</sup> and 5<sup>th</sup> to perform the cultural and organizational assessment, board members are invited to attend.
- The Heiam event is scheduled for August 3, 2024, at the Lake Vermilion Fire Brigade.

6) **Committee Reports**

- **Finance Committee – 07/23/2024 – Kaylee Hoard**
  - Hoard presented the June 2024 financials.
  - Hoard presented two options for the 2025 Levy; a third option will be sent out to board members. The levy will be voted on at the August Board meeting.

7) **Credentialing Committee – No meeting**

8) **Safety Meeting – Karen Baxter**

- Baxter provided the safety meeting highlights.

9) **Care Center Survey – Teresa Debevec**

- On July 9, 2024, MDH arrived to complete a complaint investigation regarding our report of a resident falling resulting in a wrist fracture. All areas were in compliance and no deficiencies were found.

10) **Board Member Upcoming Election – Teresa Debevec**

- Debevec provided the upcoming board election affidavit of candidacy forms to the board members who are up for re-election. The period of filing an Affidavit of Candidacy will begin on July 30, 2024, and shall close on August 13, 2024.
  - Denise Parson – Willow Valley
  - Eric Pederson – City of Cook
  - Barb Johnson – City of Orr
  - Kathy Wieand – Portage
  - Marge Hyppa - Owens
  - Theresa Martinson - Angora

11) **Education – Teresa Debevec**

- Debevec provided education on the proposals set forth by the Nursing Home Workforce Standards Board. The board has proposed and passed the statewide minimum wage for certified nursing assistants, trained medication aides, licensed practical nurses and other nursing home workers, for the time they work in those roles.
- Beginning on January 1, 2026, the following minimum wages would be effective. The following year on January 1, 2027, the increased wages would be effective.
  - Certified Nursing Assistants: \$22.50/hour and \$24.00/hour

- Trained Medication Aides: \$23.50/hour and \$25.00/hour
- Licensed Practical Nurses: \$27.00/hour and \$28.50/hour
- All other nursing home workers: \$19/hour and \$20.50/hour
- Facilities are encouraged to submit a comment to show the statewide impact of this standard, especially on rural nursing facilities. The deadline for these comments is July 24, 2024, at 4:30pm.
- Per Leading Age of Minnesota:
  - The opposition to this rule is not due to a lack of concern for workers, but this cannot be done through unfunded mandates. This proposed rule relates to the potentially devastating impacts that would ensue if adopted as these increases are unfunded.

**12) Next Board Meeting – 08/27/2024**

**13) Questions or comments**

- Matt Anderson will be holding a Board strategic planning meeting at Fortune Bay on September 20, 2024. Board members are encouraged to attend.

**14) Board Meeting Evaluations – Liz Dahl**

- Provide meeting feedback to Debevec or Dahl

**15) Adjourn – Liz Dahl**

- At 6:18pm., a motion to adjourn the meeting was made by John Stegmeir, seconded by Don Potter.

Minutes respectfully submitted by Stephanie Maki, Human Resources Director – Approved by Teresa Debevec.